

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, September 20, 2006

## **Call To Order**

8530. The regular meeting of the Board of Education was called to order at 6:03 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

## **Members Present**

Jim Elliot, President  
Glenn Creiman, Vice President  
Robin Carder, Member  
Chuck Coyne, Member  
Patti Latourelle, Member

## **Staff Members Present**

Robert Otto, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Kathryn Schneider, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:31 to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Public Employee Appointment. Pursuant to Government Code Section 54957. Title: Dean of Student Services Discipline and Attendance. Two positions.

## **OPEN SESSION**

8531. The meeting reconvened in Open Session at 7:09 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

8532. Motion by Ms. Carder, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointed Christina Beltran as Dean of Student Services Discipline and Attendance at Bonita High School.

Dr. Otto introduced Christina Beltran.

8533. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointed James Worthington as Dean of Student Services Discipline and Attendance at San Dimas High School.

Dr. Otto introduced James Worthington.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jim Elliot.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

8534. Motion by Mr. Creiman, seconded by Mr. Elliot, and carried by 5 Ayes, 0 Noes approving the agenda order and content.

**FEATURED PRESENTATION**

2006 Bonita Unified School District's  
API and AYP Scores

Lois Klein gave a report to the Board on Bonita Unified School District's 2006 Academic Performance Index (API) scores and Adequate Yearly Progress (AYP) scores, based on the California Standards Test (CST). Ms. Klein reported that seven out of eight of the District's elementary schools API scores are 800 or better, with Oak Mesa scoring above 900. Ramona Middle School scored above 800-"Very High Performing School". Lone Hill Middle School, San Dimas High School and Bonita High School all scored well above 700-"High Performing School". Chaparral High School's API scores increased by 105 points this year. The overall score for the District is 789. Bonita Unified School District is an outstanding school district. The goal for each school is to ensure that students master the knowledge and skills of our guaranteed and viable curriculum. Our teachers, other staff, students, and parents, and community will continue working together to make sure that each student is successful.

Progress of the Superintendent  
Search

Frank Cosca, representative of The Cosca Group reported to the Board with an update on the status of the Superintendent Search. The closing date for accepting applications is September 29, 2006. The screening of candidates will take place on October 4 and will be in the Superintendent's office on October 5. The Cosca Group will provide the Board with a status report on October 13. In the interim, extensive background checks will take place.

**APPROVAL OF MINUTES**

8535. Motion by Ms. Carder seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 16, 2006 Regular Meeting of the Board of Education.
8536. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 23, 2006 Special Meeting of the Board of Education.
8537. Motion by Mr. Creiman, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 30, 2006 Special Meeting of the Board of Education.
8538. Motion by Ms. Latourelle, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes, approving the Minutes of the September 6, 2006 Special Meeting of the Board of Education.

**APPROVAL OF MINUTES-Continued**

8539. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, approving the Minutes of the September 13, 2006 Special Meeting of the Board of Education.

**REQUESTS TO SPEAK ON AGENDA ITEMS**

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

**CONSENT AGENDA**

8540. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda, with revisions to Consent-33.

Extended and Overnight  
Educational Field Trips

8541. Approved extended and overnight educational field trip as listed. Itinerary is on file in the Educational Services Department.
- a. San Dimas High School Environmental Science Class to attend Joshua Tree National Park, October 28, 2006 or November 4, 2006 (weather date), Joshua Tree National Park, Ca.

Master Contract between BUSD  
& Aspen Ranch

8542. Approved Master Contract between Bonita Unified School District and Aspen Ranch for the 2006-2007 school year.

Master Contract between BUSD  
& The Pathway School

8543. Approved Master Contract between Bonita Unified School District and The Pathway School for the 2006-2007 school year.

Contract for Home-to-School  
Transportation Services

8544. Approved Contract for Home-to-School Transportation Services with Los Angeles County Office of Education for the 2006-2007 school year.

Approve Payment of Attorney's  
Fees for Special Ed  
Student #1401357

8545. Approved payment of attorney's fees per Mediation Agreement for student #1401357 for the 2006-2007 school year.

Student #3456789 Approval to  
Enter Kindergarten Before  
Statutory Approved Age

8546. Approved student #3456789 entering kindergarten before the statutory approved age.

**CONSENT AGENDA-Cont.**

Interdistrict Attendance Agreement  
Between BUSD & Adelanto  
School District

8547. Approved Interdistrict Attendance Agreement between Bonita Unified School District and the Adelanto School District beginning July 1, 2006 and ending June 30, 2011.

Interdistrict Attendance Agreement  
Between BUSD & San  
Bernardino City USD

8548. Approved Interdistrict Attendance Agreement between Bonita Unified School District and the San Bernardino City Unified School District beginning July 1, 2006 and ending June 30, 2011.

Master Contract between BUSD  
& LACOE MAA Reimbursement

8549. Approved Master Contract between Bonita Unified School District and Los Angeles County Office of Education to reimburse administrative costs related to California Medical Assistance Program (MAA) for the 2005-2006 school year.

AmeriCorps Service Agreement  
Between BUSD & Mt. SAC

8550. Approved 2006-2007 AmeriCorps Service Agreement between Bonita Unified School District and Mt. San Antonio Community College.

Adoption of Economics for AP  
Economics Courses at  
BHS & SDHS

8551. Approved adoption of Economics, published by Bedford, Freeman and Worth for the Advanced Placement Economics courses at Bonita High School and San Dimas High School.

Participation in Community  
Oriented Policing Services (COPS)  
Secure Our Schools (SOS) Grant

8552. Approved participation (26% cash match) in a Community Oriented Policing Services (COPS) Secure Our Schools (SOS) Grant submitted by the La Verne Police Department and approved by the U.S. Department of Justice.

“A” and “B” Warrants

8553. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

**CONSENT AGENDA-Cont.**

Purchase Orders

8554. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

8555. Approved budget transfers between major object codes, as presented.

Independent Contract  
Agreements

8556. Approved the Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
- a. Shaunna Gygli
  - b. Mad Science
  - c. Tom McGuire
  - d. Cathy Ols
  - e. Maricela Duran
  - f. Brady Thomas
  - g. Suzanne Barnes
  - h. Judith Jacobs

Surplus Property

8557. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

Class 3 Records Disposal

8558. Approved the list of Class 3 Educational Services, Special Education and Human Resources Development records for disposal in accordance with Education Code provisions and Board Policy 3581.

Facility Use Request by  
San Dimas City Basketball  
League

8559. Approved Facility Use Request by the City of San Dimas for Sunday use of San Dimas High School gymnasium for the City Basketball League from October 1, 2006 to December 10, 2006.

Facility Use Request for San  
Dimas Youth Basketball

8560. Approved Facility Use Request by the City of San Dimas for use of the San Dimas High School gymnasium for the Youth Basketball registration on Sunday, November 12, 2006.

**CONSENT AGENDA-Cont.**

Facility Use Request for  
La Verne Lazars Soccer Club

8561. Approved Facility Use Request by La Verne Lazars Soccer Club for Sunday use of Bonita High School play fields and Allen Avenue Elementary School fields from September 24, 2006 to December 31, 2006.

Interfund Loan from General  
Fund to Cafeteria Fund

8562. Authorized Interfund loan from the General Fund to the Cafeteria Fund in the amount of \$66,269.58.

Change Order #13 Bid 04-05:09  
San Dimas High School

8563. Approved Change Order #12 Bid 04-05:09 for construction of modernization projects at San Dimas High School.

Change Order #13 Bid 04-05:10  
Bonita High School

8564. Approved Change Order #12 Bid 04-05:10 for construction of modernization projects at Bonita High School.

Notice of Completion  
Bid 06-07:01-BHS & SDHS

8565. Approved Notice of Completion for Bid 06-07:01 for exterior painting of Bonita and San Dimas High Schools.

Notice of Completion  
Bid 06-07:05-BHS

8566. Approved Notice of Completion for Bid 06-07:05 for asphalt repair/resurfacing at Bonita High School.

Quarterly Report on Williams  
Lawsuit Settlement

8567. Accepted Quarterly Report on Williams Lawsuit Settlement complaints.

Report on Quarterly Facility  
Inspections

8568. Accepted Report on Quarterly Facility Inspections.

Bond Oversight Committee  
Members

8569. Appointed Bond Oversight Committee members.

Reject Claim #06-48009 MH

8570. Rejected Claim #06-48009 MH for personal injury.

LACOE Signature of Board  
Of Education Member

8571. Approved providing Los Angeles County Office of Education with signature of Board of Education member.

**CONSENT AGENDA-Cont.**

Budget Allocation for Clerical  
Support at Elementary Schools

8572. Approved budget allocation for clerical support at the elementary schools.

Certificated Personnel Report

8573. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

8574. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

8575. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Increase One FTE for  
Personnel Technician I-HRD

8576. Approved increase of one Full Time Equivalent (FTE) allocation for Personnel Technician I in Human Resources Development.

Increase of One FTE for Title I  
Intervention Classes-Ramona

8577. Approved increase of one Full Time Equivalent (FTE) allocation at Ramona Middle School for Title I Intervention classes.

Increase of .4 FTE-Lone Hill

8578. Approved increase of .4 Full Time Equivalent (FTE) allocation at Lone Hill Middle School.

Job Description for Early  
Childhood Education Specialist

8579. Approved job description for Early Childhood Education Specialist.

Job Description for Network  
Technician

8580. Approved job description for Network Technician.

Donation of Gifts

8581. Accepted with thanks the donation of gifts valued at \$19,200 as determined by the donor and in accordance with Education Code 35273 and instructed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**CONSENT AGENDA-Cont.**

Resolution 2007-05-Remuneration  
For Glenn Creiman Missing  
August 16, 2006 Board Meeting

8582. Adopted Resolution 2007-05 Requesting Remuneration/Reimbursement for Glenn Creiman missing August 16, 2006 Board Meeting due to hardship pursuant to Board Policy 8140.

Resolution 2007-06-Remuneration  
For Robin Carder Missing  
August 30, 2006 Board Meeting

8583. Adopted Resolution 2007-06 Requesting Remuneration/Reimbursement for Robin Carder missing August 30, 2006 Board Meeting due to hardship pursuant to Board Policy 8140.

**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

Resolution 2007-04 Declaring  
October 23-27, 2006 As  
Red Ribbon Week

8584. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes adopted Resolution 2007-04 declaring October 23-27, 2006 as Red Ribbon Week.

The adoption of Red Ribbon Week provides an opportunity for the District and each of our school sites to join with the cities of La Verne and San Dimas and local law enforcement agencies in a national campaign to organize and support healthy drug-free activities.

Alternative Schools Accountability  
Model (ASAM) Growth Indicators  
For Chaparral High School

8585. Motion by Ms. Carder, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approved Alternative Schools Accountability Model (ASAM) Growth Indicators for the 2005-2006 school year submitted for Chaparral High School.

Dr. Schneider reported that the Alternative Schools Accountability Model (ASAM) is used to show growth at alternative schools, which include continuation high schools and independent study schools. Three growth indicators are required for ASAM reporting. The following indicators have been identified for Chaparral High School: 1) Attendance Rate; 2) Graduation Credit Completion; and 3) Reading Improvement on the State approved performance series assessment test.



**DISCUSSION/ACTION AGENDA-Cont.**  
**EDUCATIONAL SERVICES-Cont.**

Re-number Board Policy 5225 to  
5141.22 And First Reading of

Policy 5141.22-Infectious Diseases

8586. Motion by Mr. Coyne, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approved re-numbering of Board Policy 5225 to 5141.22 and first reading of revised Board Policy 5141.22-Infectious Diseases.

Dr. Schneider indicated as part of the on-going revision of Board policies, this Board policy is being revised to comply with current law and re-numbered to bring the numbering system of policies into compliance with the California School Boards Association model. The District is participating in Los Angeles County health meetings regarding possible pandemics.

Re-number Board Policy 5235 to  
5141.3 And First Reading of

Policy 5141.3-Health Examinations

8587. Motion by Mr. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes approved re-numbering of Board Policy 5235 to 5141.3 and first reading of revised Board Policy 5141.3-Health Examinations.

Dr. Schneider indicated as part of the on-going revision of board policies, this board policy is being revised to comply with current law and re-numbered to bring the numbering system of policies into compliance with the California School Boards Association model.

Re-number Board Policy 52236 to  
5141.33 And First Reading of

Policy 5141.33-Head Lice

8588. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approved re-numbering of Board Policy 5236 to 5141.33 and first reading of revised Board Policy 5141.33-Head Lice.

Dr. Schneider indicated as part of the on-going revision of Board policies, this Board policy is being revised to comply with current law and re-numbered to bring the numbering system of policies into compliance with the California School Boards Association model.

**BUSINESS SERVICES**

Unaudited Actuals Report  
For 2005-2006

8589. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approved Unaudited Actuals Report for fiscal year 2005-2006.

Ann Sparks and Adrienne Long presented to the Board for approval, as required by Education Code, the 2005-2006 Unaudited Actuals General Fund for Unrestricted and Restricted funds. They reviewed in detail, the Average Daily Attendance, Net Beginning Balance, Revenues, and Expenditures, ending balance and the Components of the 2005-2006 Unrestricted General Fund Balance, as well as 2005-2006 Unaudited Actuals for Other Funds.

Report on Modernization  
Projects

8590. Duane Kronnick of Bernards Bros. reported to the Board with the monthly status report on modernization at Bonita and San Dimas High Schools. Gregg BeGall of Bernards Bros. reported to the Board with the monthly status report on modernization at Grace Miller and Shull Elementary Schools. The representatives gave a status report on the preliminary implementation of interim housing for modernization construction at Lone Hill Middle School, which is proceeding on schedule.

**HUMAN RESOURCES DEVELOPMENT**

Distribution of Attendance  
Incentive Awards

8591. Motion by Mr. Creiman, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approved the distribution of Attendance Incentive Awards to classified and confidential employees.

Dr. Brinegar indicated that the Attendance Incentive Award program is designed to reward employees with above average attendance. Classified and Confidential employees are eligible for the award when they retain at least 66% of their allocated illness leave days for any single year.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community	No comment
PTA	No comment
BUTA	No comment
CSEA	No comment
BUMT	No comment

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Carder reported attending Back to School Nights and enjoyed that these events are held early in the school year.

Mr. Coyne attended a meeting prior to the start of school to welcome the new teachers to the District. He noted appreciation for the teachers who need to move classrooms in order to accommodate modernization construction at the school sites. Dr. Otto noted that the District employs movers to assist with this process.

Mr. Creiman enjoyed the modernization construction tour of San Dimas High School on August 30, 2006. He reminded everyone to attend the fall sports events and support the students.

Mr. Elliot noted appreciation for the Allen Avenue pre-school art work displayed in the Board Room. He reported attending Back to School Nights and the San Dimas Ad Hoc Committee Meeting. He enjoyed the tour of San Dimas High School's modernization and looks forward to a similar tour of Bonita High School.

Dr. Otto reported being extremely pleased with the opening of school and that the District is close to its enrollment projections. Dr. Otto suggested a possible change in the meeting date of the Special Board Meeting scheduled for October 13, 2006. The Board agreed to a 3:00 p.m. starting time. Dr. Otto called for Board Member volunteers to attend the upcoming Focus On Education Program on October 5, 2006. Mr. Elliot and Mr. Coyne volunteered to join Ann Sparks and Mike Phillips on the program.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Ann Sparks reported attending a Public Hearing regarding the Beverages and More store being built at the Glendora Marketplace. Representatives from the community and Ms. Sparks met with representatives from Beverages and More due to the close proximity of the store to Gladstone Elementary School. An administrative decision was to proceed with the project. Ms. Latourelle and Mr. Coyne volunteered to attend an appeals meeting.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, October 11, 2006 at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

The next Special Meeting of the Board of Education will be held on Wednesday, October 13, 2006 at 3:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 9:21 p.m.

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Robert C. Otto, Ed.D, Superintendent  
Secretary to the Board of Education